**St. Linus Finance Council**

**Meeting Minutes**

**September 8, 2020**

In Attendance: Fr. Patrick Stoffer, Renee Crumrine, Matt Nelson, Bill Corey, Peter Doyle, Jim Roulo, Joe Marino, Sr.

Absent: None

The meeting opened with a prayer at 7PM.

Topics discussed:

* **Review of prior meeting minutes**
  + The July 28, 2020 meeting minutes were reviewed approved on motion from Peter Doyle, seconded by Bill Corey.
  + The Finance Council is still in need of a Secretary.
* **Pastor Comments:** 
  + Fr. Patrick reported that raffle tickets were selling well for the upcoming annual raffle drawing. There is no festival this year.
  + The Parish staff is taking extra precautions with the Covid-19 Virus.
* **Review of monthly financial statement dated August 31, 2020 and bank reconciliation reports:** 
  + For the month of August, the parish operated at a surplus of $10,242.
  + The year to date statement for July – August was submitted after the meeting and was not reviewed.
* **Review of Budget report for FYE June 30, 2021**
* **2020 CSA Campaign** – The CSA Campaign, which was delayed until September, is scheduled to commence the weekend of 9-13-2020 – 9-14-2020. This will be reported on for the next few meetings
  + - The AOD is sending pledge cards to all those that contributed in the last 2 campaigns.
    - The parish will also send letters to those that will not receive the AOD letter.
    - The target for 2020 is roughly 10% lower than last year’s target.
* **Old Business:**
  + Roof repair status update – Royal Roofing came out and provided an updated estimate for repairing/replacing the roof. The estimate is under $12,000, far lower than prior estimates received previously. The rooking company estimated there is an estimated 7 – 9 years of remaining life of the roofs.
  + Request for more money counters and increased training – Renee reported that there have been a few instances over the past few weeks where the deposits were off approximately $1,500. The Parish office is setting up training sessions for all money counters.
  + Fall Raffle - as referenced above, Fr. Patrick reported that the fall raffle ticket sales are going very well with over $40,000 gross sales to date. Prizes total $11,000 leaving a solid profit from the raffle sale.
* **New Business:**
  + The annual Parish festival has been cancelled due to the Covid-19 virus, however, the fall raffle will go forward. The drawing time will be at the time designated on the tickets.
  + School enrollment – enrollment is higher than what was budgeted. The annual budget assumed total enrollment at 20 – 25 fewer students for the current school year.
* **Next Meeting Date** – the next meeting date is 11/10/2020.

The meeting was concluded with a prayer led by Fr. Patrick.

Respectfully submitted by,

Matthew Nelson, Finance Chairman and Acting Secretary